



Minutes of a Meeting of the  
**AMENITY COMMITTEE**  
 held on  
 Tuesday 5 December 2023 at 8:00pm

**PRESENT:** Cllrs: Paul Day, Hilary Doyle (Chair), David Ellis, Andy Fish, Amanda McLean and Kiran Meka  
**Also Present:** Ceri Rance, Clerk and Amanda Sculley, Deputy Clerk

23. **APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllrs Giles and Leake with their reasons having been supplied to the Clerk.

24. **DECLARATIONS OF INTERESTS**

Cllr Doyle declared a pecuniary interest in the item on the Pocket Copse Allotments as a plot holder.

*[20.01 – the meeting was adjourned]*

25. **PUBLIC PARTICIPATION**

*[20.15 – the meeting reconvened]*

26. **REPORTS FOR DECISION**

26.1 Pocket Copse Renewals

Cllr Ellis chaired this agenda item. Councillors considered the report. It was agreed that no plots would be split at this time. It was proposed by Cllr Ellis, seconded Cllr Fish and **RESOLVED** that the rent be increased for 2024 to £30.50.

26.2 Blue Mountain Allotment Technical Specification

Councillors considered the technical specification for the allotment set up and the information to be placed on Contract Finder to seek a contractor. It was proposed by Cllr Doyle, seconded Cllr Meka and **RESOLVED** that both documents were agreed for the current period to the end of the financial year 2023-24 but only used subject to the successful completion of the Land Transfer. The documents would be reconsidered if the Land Transfer had not been completed by that time.

26.3 Annual Play Inspection

The quotes for the next inspection were considered. It was proposed by Cllr Doyle, seconded Cllr McLean and **RESOLVED** that The Play Inspection Company be used at a cost of £405.00.

26.4 Noticeboard on Knox Green Corner

Councillors considered the placement of a new noticeboard on the Knox Green corner next to the left hand bench. It was proposed by Cllr Doyle, seconded Cllr Ellis and **RESOLVED** that the A2P x 2 1050mm x 900mm board be purchased from the Noticeboard Company at a cost of £2,545 with funds coming from the Village Projects reserve. This funding was agreed at the October 22 Council, min 88.2.1.

27. **REPORTS FOR INFORMATION**

27.1 Update Report

The update report was noted and the following comments made.

### 27.1.1 Community Events

Councillors commented that the two recent events - the Remembrance Day Parade and Christmas Lights Switch On – had been very successful and well received by residents. Councillors wanted recorded their thanks to the office staff who had worked so hard to make these events run smoothly.

### 27.2 Footpaths

Councillors considered the report of the Amenity Officer who had joined an SLCC webinar. The issue of unauthorised access from residents' properties onto parish land was discussed together with the dumping of any natural or other material on parish land behind residents' houses. It was agreed that a general letter be sent by the Clerk to all the houses adjacent to the open space about fly tipping on parish land. A request should be included asking if anyone knows who fly tipped on the open space and requesting that no further dumping be made and that if there are further occurrences the parish may erect fencing along the boundary to stop any access onto the open space.

### 27.3 Risk Walks

The report on the risk walks was considered. It was noted that the See-Saw ordered for Foxley Fields had not yet been installed and it was requested that this be followed up and an installation date requested.

With regard to the accessibility of the open spaces, it was agreed that it is preferable to have one space totally accessible rather than multiple open spaces with accessible parts. This would enable clear promotion of accessible sites and manage expectations about other sites.

### 27.4 Tree Report

Councillors received a verbal update on ongoing work which was **NOTED**.

### 28. **FUTURE AGENDA ITEMS**

None

**Meeting Closed at 21.12**

*Helen Lloyd*