



**Minutes of a Meeting of the
PARISH COUNCIL**

held on

Tuesday 12 December 2023 at 8:00pm

PRESENT: Cllrs: Steve Collett, Paul Day, Hilary Doyle (Chair), Dave Ellis, Mark Feazey, Andy Fish, Katherine Giles and Amanda McLean. And later Katie Dover who was co-opted at this meeting

Also Present: Ceri Rance, Clerk; Amanda Sculley, Deputy Clerk; One member of the public for co-option as Councillor

98 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Ian Leake and Kiran Meka. Reasons were supplied to the Clerk.

99 **CO-OPTION OF A COUNCILLOR**

Councillors had had an opportunity to talk with the co-option candidate before the meeting to exchange information and ask questions. It was proposed by Cllr Doyle, seconded by Cllr Collett and **RESOLVED** that Katie Dover be co-opted onto the council. The Chairman welcomed Cllr Dover to the meeting.

100 **DECLARATIONS OF INTEREST**

None.

101 **PUBLIC PARTICIPATION**

None.

102 **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 NOVEMBER 2023**

It was proposed by Cllr Doyle, seconded by Cllr Collett and **RESOLVED** that the Minutes of the Parish Council meeting held on 14 November 2023 be approved and signed as a correct record.

103 **MATTERS ARISING FROM THE PARISH COUNCIL MEETING HELD ON 14 NOVEMBER 2023**

103.1 Page 28 Min 95.2 – Replacement of Play Area Surface on Wicks Green

The queries were followed up and answered satisfactorily. The job is currently being completed.

104 **COMMITTEE MINUTES**

104.1 Planning & Transportation Committee – held on 28 November 2023

It was proposed by Cllr Collett, seconded by Cllr Feazey and **RESOLVED** that the Minutes of the Planning and Transportation Committee held on 28 November 2023 be approved and signed as a correct record.

104.2 Amenity Committee – held on 5 December 2023

It was proposed by Cllr Doyle, seconded by Cllr Ellis and **RESOLVED** that the Minutes of the Amenity Committee held on 5 December 2023 be approved and signed as a correct record.

105 **RECOMMENDATIONS FROM COMMITTEE MINUTES**

None

106 **ACCOUNTS 2023-24**106.1 Payment Approvals

It was proposed by Cllr Doyle, seconded by Cllr McLean and **RESOLVED** to accept the payment list totalling £53,633.51 and these be approved for payment. Cllr Feazey will be authorising the payments. Items to add to the asset register: None.

106.2 Projected Spend

The projected spend spreadsheet was **NOTED**. Some of the calculations on the income spreadsheet were questioned so the Deputy Clerk would check the sheet and recirculate.

106.3 CIL Update and Tracker

The tracker spreadsheet was **NOTED**. There had been more demand notices advised that would result in the council receiving a further £425k.

106.4 2024-25 Budget

Following receipt of the band four equivalent housing numbers from Bracknell Forest Council the budget was reviewed. The percentage increase was able to be reduced to just 1%. It was proposed by Cllr Doyle, seconded by Cllr Collett and **RESOLVED** to confirm the precept at £291,360.25.

106.5 Nat West Bank Mandate

It was proposed by Cllr Doyle, seconded by Cllr Feazey and **RESOLVED** that previous councillors Coker, Dillaway and Smith are removed from the mandate and that Councillors Ellis and Day are added. The Deputy Clerk would circulate the appropriate paperwork.

107 **REPORTS FOR DECISION**107.1 Use of Open Spaces

An application had been received from a fitness company to use parts of Foxley Fields for classes. The group had come to the attention of the office due to complaints about early morning noise. This issue had already been addressed by the office when the application form was given for completion. It was agreed that the group can use the MUGA for its classes but not the patio adjacent to the parish office building. They are also required to submit a risk assessment before further sessions take place. The Clerk should meet with the owner of the business to ensure appropriate communication and to advise that although permission has been given it can be withdrawn at any time should problems arise.

107.2 Installation of Acoustic Panels

The acoustic panels for the café area were considered. It was proposed by Cllr Doyle, seconded by Cllr Feazey and **RESOLVED** to install the Vario panels from Sound Reduction Systems at a cost of £6,697.20 with funds coming from the CIL funds. It would be preferable if the installation of the panels could coincide with times when the café is closed, possibly when the café is closed for the kitchen refurbishment.

107.3 Policies

The following policies were considered for re-adoption:

- Volunteer Policy
- In-House Auditing Policy

It was proposed by Cllr Doyle, seconded by Cllr Ellis and **RESOLVED** to adopt the policies as presented.

107.4 Farley Wood Community Centre CIL Application

The application was considered together with the recommendation from the CIL Working Group and its scoring matrix. After much discussion it was agreed that the grant of £500k was agreed in principle but there was much to investigate before any payment would be made. These issues are:

- The Farley Wood Community Association is not operating in line with its constitution. This would have to be formalised
- The management of the building needs to be on a formal footing
- Accessibility to the building should be improved during refurbishment
- Up to date costings are required
- Confirm that any grant given would be used for a building for community use

The Clerk would request a meeting with Abby Thomas to progress this matter and request the information required.

108 **REPORTS FOR INFORMATION**

108.1 Clerk's Report

The report was **NOTED** and the following comments made.

108.1.1 Silver Club

The 10 December event was extremely well received with 17 residents attending. Many thanked the team for a lovely time and said that it had really started their Christmas.

108.2 Binfield Parish Strategy 2023-7

The Strategy Working Group had met and the first draft would be circulated before a meeting in the New Year.

109 **COMMITTEE & WORKING GROUP MEMBERSHIP OF NEWLY APPOINTED COUNCILLORS**

The two new Councillors, Cllrs Day and Dover, both agreed to join the Amenity and Planning and Transportation Committees. As ex-Cllr Beal had resigned, Cllr McLean agreed to join the CIL/Grants Working Group.

110 **FUTURE AGENDA ITEMS**

None

111 **PART II**

It was proposed by Cllr Doyle, seconded by Cllr McLean and **RESOLVED** to move into PART II

112 **OPEN SPACES CONTRACT**

The Open Spaces Contract was considered.

Meeting Closed 9.48pm



