

# Notice of Meeting

## Full Council

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Notice Date: 7 February 2024

### Members of Binfield Parish Council

Cllrs Steve Collett, Paul Day, Katie Dover, Hilary Doyle (Chair), Dave Ellis, Mark Feazey, Andy Fish, Katherine Giles, Ian Leake, Amanda McLean and Kiran Meka.

Dear Councillor

You are hereby summoned to attend a meeting of BINFIELD PARISH COUNCIL to be held on **Tuesday 13 February 2024** commencing at **8:00pm**. This meeting will be held in the meeting room at the Parish Office, Benetfeld Road, Binfield, RG42 4EW. The public and press are most welcome to attend.

Yours sincerely

A handwritten signature in black ink that reads "Ceri Rance".

Ceri Rance

Clerk to Binfield Parish Council

**Binfield Parish Council**, Parish Office, Benetfeld Road, Binfield, RG42 4EW  
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# Agenda

## Meeting of Binfield Parish Council



The meeting will be held at Binfield Parish Council Office at 8pm on Tuesday 13 February 2024

<b>No.</b>	<b>Item</b>	<b>Page</b>
1	<b>Apologies for Absence</b>	
2	<b>Declarations of Interest</b> To declare any interests in relation to matters to be considered at this meeting.	
3	<b>Public Participation</b> The meeting will be adjourned for 15 minutes which is set aside for the public to ask questions or make comments.	
4	<b>Minutes of Previous Parish Council Meetings</b> To Approve and Adopt the Minutes of the previous meeting.	
4.1	Council meeting held on 9 January 2024	
4.2	Extraordinary Council Meeting held on 23 January 2024	
5	<b>Matters Arising</b> To consider matters arising from the Council meeting held on 9 January 2024	
6	<b>Committee Minutes</b> To Approve & Adopt the minutes from the following Committees:	
6.1	Planning & Transportation Committee – held on 30 January 2024	
6.2	Staffing Committee – held on 6 February 2024	
6.3	Amenity Committee – held on 6 February 2024	
7	<b>Recommendations from Committees/Working Groups</b>	
7.1	Staffing Committee	
7.2	Amenity Committee	
7.3	Policy Working Group – Biodiversity Statement	
8	<b>Accounts 2023-24</b>	
8.1	<u>Payment Approval List</u> – to agree the payments due ( <i>draft list attached, updated version will be tabled at the meeting</i> )	
8.2	<u>Projected Spend</u> – to receive the report to date for 23-24 ( <i>updated version will be tabled at the meeting</i> )	
8.3	<u>CIL Update and Tracker</u> – to receive a report of the notifications received ( <i>verbal update</i> )	
8.4	<u>Unity Bank Mandate</u> – to confirm changes to bank mandate ( <i>report attached</i> )	

**9 Reports for Decision**

- 9.1 Land for Sale – to consider a recommendation not to pursue the land any further as the financial implications are too great in the long term.
- 9.2 Skylights on Parish Building – to consider replacing the skylights in the Parish building due to damage and difficulty opening.
- 9.3 Policies – to review policies.
- 9.4 Replacing/repairing the play surface on the Foxley Fields toddler play area – to consider how to proceed with repairs or replacement of the surface which will be funded by CIL.
- 9.5 Red Rose Allotments Bench & Communal Area – to consider a proposal to have a communal area and bench on the allotment site which will be funded by CIL.
- 9.6 Request from Binfield under 9 Girls Team – to consider a request from the girl's team to use Foxley Fields for practice sessions.
- 9.7 Urgency Committee Terms of Reference – to review the committee's terms of reference and consider any changes.

**10 Reports for Information**

- 10.1 Clerk's Report – summary of correspondence received and updates on any other items (*report included*).

**11 Future Agenda Items****12 Part II – Standing Order 3C**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

- 12.1 Binfield Community Centre – to consider open days, hire charges, promotional video and other associated matters following BPC taking on the management of the community centre.
- 12.2 Open Spaces Contract & Management – to consider the open spaces contract and associated works.
- 12.3 Staffing Matters – to consider all staffing matters.