

Notice of Meeting

Full Council



Notice Date: 6 March 2024

Members of Binfield Parish Council

Cllrs Steve Collett, Paul Day, Katie Dover, Hilary Doyle (Chair), Dave Ellis, Mark Feazey, Andy Fish, Katherine Giles, Ian Leake, Amanda McLean and Kiran Meka.

Dear Councillor

You are hereby summoned to attend a meeting of BINFIELD PARISH COUNCIL to be held on **Tuesday 12 March 2024** commencing at **8:00pm**. This meeting will be held in the meeting room at the Parish Office, Benetfeld Road, Binfield, RG42 4EW. The public and press are most welcome to attend.

Yours sincerely

A handwritten signature in black ink that reads "Ceri Rance".

Ceri Rance

Clerk to Binfield Parish Council

Binfield Parish Council, Parish Office, Benetfeld Road, Binfield, RG42 4EW
Tel No: 01344 454602

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Agenda

Meeting of Binfield Parish Council



The meeting will be held at Binfield Parish Council Office at 8pm on Tuesday 12 March 2024

No.	Item	Page
1	Apologies for Absence	
2	Declarations of Interest To declare any interests in relation to matters to be considered at this meeting.	
3	Public Participation The meeting will be adjourned for 15 minutes which is set aside for the public to ask questions or make comments.	
4	Minutes of Previous Parish Council Meetings To Approve and Adopt the Minutes of the previous meeting.	
4.1	Council meeting held on 13 February 2024	
5	Matters Arising To consider matters arising from the Council meeting held on 13 February 2024	
6	Committee Minutes To Approve & Adopt the minutes from the following Committees:	
6.1	Planning & Transportation Committee – held on 27 February 2024	
7	Recommendations from Committees/Working Groups	
7.1	<u>Policy Working Group</u> – to consider policies (<i>policies attached</i>)	
7.2	<u>Parish People’s Award</u> – to receive a recommendation regarding the participants for the Parish People’s Award (<i>report attached</i>).	
8	Accounts 2023-24	
8.1	<u>Payment Approval List</u> – to agree the payments due (<i>draft list attached, updated version will be tabled at the meeting</i>)	
8.2	<u>Projected Spend</u> – to receive the report to date for 23-24 (<i>updated version will be tabled at the meeting</i>)	
8.3	<u>CIL Update and Tracker</u> – to receive a report of the notifications received (<i>verbal update</i>)	
8.4	<u>Budget Revisions</u> – to consider revisions to the budget agreed in December for 2024-25	
8.5	<u>Asset Register</u> – to consider Asset Register (<i>document attached</i>)	
9	Reports for Decision	
9.1	<u>Annual Parish Meeting</u> – to consider the draft program, Parish People’s Awards and printed information (<i>report included</i>).	

No.	Item	Page
10	Reports for Information	
10.1	<u>Clerk's Report</u> – summary of correspondence received and updates on any other items (<i>report included</i>).	
10.2	<u>Martyn's Law</u> – to consider how new legislation will affect Binfield Parish Council (<i>report included</i>).	
10.3	<u>Pocket Copse Community Orchard Project</u> – to receive an update regarding the status of the project. (<i>report included</i>).	
11	Future Agenda Items	
12	Part II – Standing Order 3C	
	That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.	
12.1	<u>Staffing Matters</u> – to consider staff salary review (<i>report included</i>).	
12.2	<u>Binfield Community Centre</u> – to consider the latest updates regarding the centre and mobilisation plans (<i>report included</i>).	
12.3	<u>Open Spaces Contract & Management</u> – to consider the open spaces contract and associated works (<i>report included</i>).	
12.4	<u>Land for Sale</u> – to receive information on a piece of land for sale within the Parish (<i>Verbal Report will be presented at the meeting</i>).	