

Notice of Meeting

Full Council



Notice Date: 8 November 2023

Members of Binfield Parish Council

Cllrs Steve Collett, Hilary Doyle (Chair), Dave Ellis, Mark Feazey, Andy Fish, Katherine Giles, Ian Leake, Amanda McLean, Kiran Meka.

Dear Councillor

You are hereby summoned to attend a meeting of BINFIELD PARISH COUNCIL to be held on **Tuesday 14 November 2023** commencing at **8:00pm**. This meeting will be held in the meeting room at the Parish Office, Benetfeld Road, Binfield, RG42 4EW. The public and press are most welcome to attend.

Yours sincerely



Ceri Rance

Clerk to Binfield Parish Council

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Agenda

Meeting of Binfield Parish Council



The meeting will be held at Binfield Parish Council Office at 8pm on Tuesday 14 November 2023

No.	Item	Page
1	Apologies for Absence	
2	Co-option of a Councillor To consider and vote on applications for Councillor co-option.	
3	Declarations of Interest To declare any interests in relation to matters to be considered at this meeting.	
4	Public Participation The meeting will be adjourned for 15 minutes which is set aside for the public to ask questions or make comments.	
5	Minutes of Previous Parish Council Meetings To Approve and Adopt the Minutes of the previous meeting.	
5.1	Council meeting held on 10 October 2023	
6	Matters Arising To consider matters arising from the Council meeting held on 10 October 2023	
7	Committee Minutes To Approve & Adopt the minutes from the following Committees:	
7.1	Staffing Committee – held on 31 October 2023	
7.2	Planning & Transportation Committee – held on 31 October 2023	
8	Recommendations from Committees/Working Groups	
8.1	Staffing Committee – to receive a recommendation regarding staffing requirements for the Binfield Community Hub.	
9	Accounts 2023-24	
9.1	<u>Payment Approval List</u> – to agree the payments due (<i>draft list attached, updated version will be tabled at the meeting</i>)	
9.2	<u>Projected Spend</u> – to receive the report to date for 23-24 (<i>updated version will be tabled at the meeting</i>)	
9.3	<u>CIL Update and Tracker</u> – to receive a report of the notifications received (<i>verbal update</i>)	
9.4	<u>Interim Internal Audit</u> – to review report from Mr Mike Platten of April Skies Accounting (<i>report and document attached</i>)	
9.5	<u>2024-25 Budget</u> – to consider the budget for 24-25 (<i>document attached</i>)	
10	Reports for Decision	
10.1	<u>Pig Little & Blue Mountain SANG Maintenance</u> – to consider a request from a resident for BPC to use some CIL money to help maintain two SANG areas within the parish.	

- 10.2 Grant Applications – to consider two additional grant applications and *(report included)*.
- 10.3 Replacement of Play Area Surface on Wicks Green – to decide which contractor will complete the work required to replace the play surface for the play area on the Wicks Green open space *(report included)*.
- 11 **Reports for Information**
- 11.1 Clerk's Report – summary of correspondence received and updates on any other items *(report included)*.
- 11.2 Update on Drainage Works to Wicks Green & Silver Jubilee – update of the works carried out.
- 12 **Future Agenda Items**