

Notice of Meeting Staffing Committee



Notice Date: 31st October 2023

Staffing Committee Members

Cllrs Paul Beal, Steve Collett, Dave Ellis, Mark Feazey, Katherine Giles, Ian Leake

Dear Councillor

You are hereby summoned to attend a meeting of BINFIELD PARISH COUNCIL to be held on **Tuesday 31 October 2023** commencing at **7:00pm**. This meeting will be held in the meeting room at the Parish Office, Benetfeld Road, Binfield, RG42 4EW.

Due to the confidential content discussed at this meeting the press and public are not able to attend.

Yours sincerely

A handwritten signature in black ink that reads "Ceri Rance".

Ceri Rance

Clerk to Binfield Parish Council

Binfield Parish Council, Parish Office, Benetfeld Road, Binfield, RG42 4EW

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Agenda

Staffing Committee Meeting



The meeting will be held at Binfield Parish Council Office at 7pm on Tuesday 31 October 2023

No. Item

1 **Apologies for Absence**

2 **Declarations of Interest**

To declare any interests in relation to matters to be considered at this meeting.

3 **Review of Previous Meetings Minutes**

3.1 Staffing Committee held on 21 February 2023

4 **Reports**

4.1 Clerk's Report – to receive a report regarding all existing staffing matters (*report to follow*).

4.2 Staffing Structure – members are asked to consider the existing staffing structure and to review the requirements should BPC take on the management of the Binfield Community Hub (*report to follow*).

5 **Future Agenda Items**